

## **Fall 2020 Tournament Submission and Reporting Procedures**

**High school coaches and tournament hosts,**

Please use the following procedures to fulfill All-State points requirements.

### **BEFORE THE SEASON**

1. Submit your tournament information by MAY 30, 2020 for posting on the KGCA schedule.

submit to: kygolfcoaches@gmail.com

Submit your flyer or at least the following information in a Word or PDF document.

- \* Event name
- \* Date and time
- \* Course
- \* Contact email and mobile phone

2. **Regional managers must follow the same procedure as above by August 31, 2020.**

### **DURING THE TOURNAMENT:**

1. Be sure to get correct spelling of names of players, especially those earning points
2. Remember that first place ties **MUST HAVE A PLAYOFF ON THE COURSE**. No scorecard playoffs or accepted ties will be taken. Players/Coaches involved may not make an agreement to keep a tie to give both players first place. If inclement weather or darkness preclude a playoff from occurring, the players involved will split the points involved (i.e. 2 players split combined 1st and 2nd place points, 3 players split combined 1st, 2nd, 3rd place points, etc.)
3. If a school enters more than one team in an event, only one team may count for points, and that team must be designated **BEFORE PLAY BEGINS**. Teams should be listed as Team A and Team B or as Team 1 and Team 2. *The second team should not be listed in the team results portion for points, and no players on the second team should be listed in the section for individual points on the All State Reporting form.*
4. Be sure to get all scores of all players to turn in full results.

## **AFTER TOURNAMENT COMPLETION**

1. Within **2 Days** of event completion, tournament hosts and regional managers should:
  - A. **Submit the completed Fall 2020 All-State Points Report for your event.**
  - B. **Submit a scanned copy or digital picture of the winning scorecard.**
  - C. **Submit complete team and individual results for the entire field. (Word, Excel, or PDF format)**

**NOTE: ALL THREE PARTS ARE NEEDED BEFORE POINTS WILL BE POSTED!!!**

## **EARLY SEASON NOTE**

Events held prior to August 5, 2020 must be submitted no later than August 7, 2020. For events between August 6 -10, results must be submitted by August 13, 2020. Otherwise, results that are not submitted within days of the event date will have 10 points subtracted from each player earning points. Invitational results will not be accepted after the start of Regional Tournaments.

2. Email tournament submissions and results only to one of the following designated email addresses. Please include all results in a single email.

Boys Tournaments submit to:

kyboysgolfallstate@gmail.com

Girls Tournaments submit to:

kygirlsgolfallstate@gmail.com

3. If you have any questions pertaining to the all state teams for 2020, please make all contacts to the email addresses above only.

